

MINUTES  
Cecil Township Board of Supervisors Meeting  
Monday, March 2, 2015  
7:00 PM

**CALL TO ORDER:**

The Monday, March 2, 2015, Board of Supervisors' Regular Monthly Meeting was called to order at 7:00 PM by Board Chairman Thomas Casciola.

Members in attendance included:

- Supervisor Thomas Casciola
- Supervisor Cindy Fisher
- Supervisor Andrew Schrader
- Supervisor Elizabeth Cowden
- Supervisor D. J. Johnson

In addition:

- Donald A. Gennuso, Township Manager
- Police Chief Shawn Bukovinsky
- Bruce Bosle, Director of Zoning
- Bill Bottorff, Director of Public Works
- Attorney Christopher Voltz, Township Solicitor
- Engineer Dan Deiseroth of The Gateway Engineers
- 34 Township Residents

**CITIZENS' COMMENTS:**

Comments will be taken at this time for any items that appears on the agenda and then any general comments or questions. This is the residents' opportunity to step forward and have your concerns addressed. **PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.**

Resident John Zawilla of Fawcett Church Road inquired as to the status of the storm sewers. Mr. Gennuso addressed his inquiry noting he would speak with the new solicitor and bring him up to speed; additionally, he would do his best to get information by the next meeting.

Resident Cathy Pigford of Brookside Drive inquired as to the records that will be destroyed and asked if anything could be donated to the Genealogy Society of Western Pennsylvania or The Historical Society. Mr. Casciola and Mr. Gennuso addressed her inquiry noting the records are confidential and related to personnel records from 1979 and must be destroyed according to the Municipal Records Manual.

Resident Andrea Raymer of 24 Papp Road commended the Public Works Department on the winter maintenance of the roads.

**CITIZENS' COMMENTS: (continued)**

There was discussion regarding a letter of concern being sent to PennDOT regarding the condition of the state roads and perhaps setting up a meeting. Supervisor Fisher noted that a previous conversation with Representative Ortity was that he would get a meeting set up with PennDOT when he gets back from Harrisburg.

Resident Wilda Lee of Georgetown Estates addressed the Board regarding the overflow of the parking from the Club House onto Old Farm Road when there are events being held. There was discussion of additional parking being made at the tennis courts with Chairman Casciola noting that is an internal decision of the Homeowners' Association. There was additional discussion regarding granting temporary permission for those having the events, ticketing the vehicles, and the speeding.

Resident Dave Bradwell of 18 Birch Way addressed the Board regarding the status of Puchany. Chairman Casciola noted there is an Executive Session this evening to discuss the latest. Solicitor Christopher Voltz noted there was an inspection this morning of the three properties by an independent engineer for the insurance carrier.

Resident Ed Badia addressed the Board regarding the minutes from Washington County referencing the month-to-month lease basis for the District Judge's office. Chairman Casciola responded at the re-evaluation of the District Judge offices in Washington County by the state, they considered closing one in Washington County but they did not know which one. The month-to-month lease was authorized for former District Judge Costanzo's office. Additionally, Mr. Badia inquired of Solicitor Voltz if any of the files he obtained from former Solicitor Smith contained information regarding recouping money from former police chief John Pushak for restitution of attorney fees. Mr. Voltz noted there are files that are time sensitive. Mr. Gennuso noted a letter was sent with his signature to the District Attorney requesting restitution.

Additionally, Mr. Bradwell noted a forensic audit is necessary. Chairman Casciola responded that request has previously been addressed.

Resident Dave Losko of 708 Redwood Drive addressed the Board regarding the good job with the winter maintenance and also the repair of the alley behind his residence and one behind Wildwood and Pennwood Drives. Mr. Losko noted the alley above him (a grass alley) is not plowed; however the other one was plowed. Bill Bottorff was directed to look at the alley and report to the Board.

***AS DECIDED AT THE NOVEMBER 3, 2014 MONTHLY MEETING, BY A GENERAL CONSENSUS OF THE BOARD, ELIMINATE THE READING OF ANNOUNCEMENTS IN PRINT ON THE AGENDAS AND ORAL RE-CAPS OF TOWNSHIP REPORTS.***

**ANNOUNCEMENTS:**

*Tack Swap - Sunday, March 15, 2015 – **CANCELLED***

Craft and Vendor Show - Saturday and Sunday, March 21 & 22, 2015 – at Cecil VFC Fire Hall – Sponsored by Ladies Auxiliary

The Cecil Township Historical Society will meet on Wednesday, March 25, 2015, at 7:00 PM in the meeting room of the Cecil Township Municipal Building.

Spring Fling Bingo – Sunday, April 12, 2015 – 1:00 start – doors open at 11:00 am - at Cecil VFC Fire Hall – Sponsored by Ladies Auxiliary

Muse and Slovan VFD CASH BASH

First Annual Cash Bash to be held at the Pepsi Cola Roadhouse on Route 18 near First Niagara Amphitheater. Saturday, April 25th. Doors Open at 5 pm. Get your tickets early as we anticipate this event to be sold out!!

See any firefighter for tickets or stop at the station any Monday evening at 7 pm.

Cecil Carnival and Parade – August 3 through August 8 – Parade on Saturday, August 8, 2015.

Free Outdoor Concert featuring The Stonehorse Country Band – Saturday, August 15, 2015 – Muse VFD parking lot – Rain or Shine – Bring the whole family

**RESOLUTIONS:**

**#048-2015 MOTION AND A SECOND TO BEGIN THE PROMOTIONAL PROCESS FOR THE RANK OF POLICE LIEUTENANT. THE POSITION WAS BUDGETED IN 2015 BUDGET. ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#049-2015 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS RELATED TO INSTALLATION OF PUBLIC IMPROVEMENTS FOR OVERLOOK AT SOUTHPOINTE PHASE 2 FROM \$84,219.42 TO \$78,774.42, A TOTAL REDUCTION OF \$5,445, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#050-2015 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS RELATED TO INSTALLATION OF PUBLIC IMPROVEMENTS FOR OVERLOOK AT SOUTHPOINTE PHASE 3 FROM \$336,891.14 TO \$330,456.45, A TOTAL REDUCTION OF \$6,434.69, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**RESOLUTIONS: (continued)**

**#051-2015 MOTION AND A SECOND TO AUTHORIZE GATEWAY ENGINEERS TO PREPARE SPECIFICATIONS AND BIDDING DOCUMENTS FOR THE 2015 PAVEMENT MAINTENANCE PROGRAM FOR BIDS TO BE OPENED PRIOR TO THE APRIL 2015 MONTHLY MEETING.**

*Engineer Joe Sites supplied a list of the roads that was displayed on the overhead screen.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#052-2015 MOTION AND A SECOND TO AUTHORIZE GATEWAY ENGINEERS TO PREPARE SPECIFICATIONS AND BIDDING DOCUMENTS FOR THE COLEMAN ROAD RETAINING WALL PROJECT FOR BIDS TO BE OPENED PRIOR TO THE APRIL 2015 MONTHLY MEETING.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#053-2015 MOTION AND A SECOND TO AUTHORIZE THE DESTRUCTION OF OLD MUNICIPAL RECORDS IDENTIFIED IN LIST 3-2015 IN ACCORDANCE WITH THE MUNICIPAL RECORDS MANUAL.**

*Supervisor Cowden noted to Mr. Gennuso a problem with destroying the duplicate copies/previous revisions of subdivisions/site plans/and construction plans. Mr. Gennuso confirmed these are the duplicate copies only. Additionally, Supervisor Cowden noted the insurance policies – any liability police should be retained. Mr. Gennuso was directed to pull out the insurance policies.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#054-2015 MOTION AND A SECOND TO APPROVE THE PURCHASE OF ONE KUBOTA ZERO STEER MOWER WITH BAG AND BLOWER UNIT AT A COST OF \$13,348.84. THIS IS A PA COSTARS PURCHASE UNDER CONTRACT #2420-01. THIS PURCHASE WAS ANTICIPATED IN THE 2015 BUDGET.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#055-2015 MOTION AND A SECOND TO AWARD THE BID OF \$1,500 FOR THE TOWNSHIP'S CROWN VICTORIA TO RICH YOUNG OF BETHLEHEM, PA.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#056-2015 MOTION AND A SECOND TO APPROVE THE PURCHASE OF ONE (1) PRESSURE WASHER WITH UNDER CARRIAGE ASSEMBLY FROM ALLEGHENY CLEANING SYSTEMS AT A COST OF \$6,890. THIS PRICE INCLUDES AN ALLOWANCE FOR TRADE-IN OF OUR OLD UNIT IN THE AMOUNT OF \$1,115.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**RESOLUTIONS: (continued)**

**#083-2015 MOTION AND A SECOND TO AUTHORIZE THE PURCHASE OF ONE (1) 9990 GVWR LANDSCAPE TRAILER FROM TOM'S EQUIPMENT AT A COST OF \$4,738. THIS PUBLIC WORKS PURCHASE WAS DISCUSSED AND PROVIDED FOR IN THE 2015 BUDGET. ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#084-2015 MOTION AND A SECOND TO AWARD BIDS FOR PUBLIC WORKS MATERIALS BID UNDER THE WASHINGTON COUNTY JOINT MUNICIPAL PURCHASE COUNCIL AS FOLLOWS:  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

Pipe:

<u>Material</u>	<u>FOB Price</u>	<u>Low Bidder</u>
12" N-12 Plastic Pipe	\$ 4.39/ft	Advanced Drainage Systems
15" N-12 Plastic Pipe	\$ 6.26/ft	Advanced Drainage Systems
18" N-12 Plastic Pipe	\$ 8.51/ft	Advanced Drainage Systems
24" N-12 Plastic Pipe	\$14.55/ft	Advanced Drainage Systems
48" N-12 Plastic Pipe	\$41.73/ft	Advanced Drainage Systems

<u>Aggregates</u>	<u>Del. Price</u>	<u>Low Bidder</u>
AASHTO #1	\$26.50/ton	Del-Sir Supply
AASHTO #2A	\$24.25/ton	Hanson Aggregates
AASHTO #57	\$27.00/ton	Del-Sir Supply
R-4 Rip Rap	\$28.50/ton	Del-Sir Supply
R-5 Rip Rap	\$32.50/ton	Del-Sir Supply

**#085-2015 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE REGULAR MONTHLY MEETING OF MONDAY, MARCH 2, 2015. ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#086-2015 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE SPECIAL MEETING OF MONDAY, MARCH 16, 2015. ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#087-2015 MOTION AND A SECOND TO APPROVE THE GENERAL FUND INVOICES FROM MARCH 1 THROUGH MARCH 31, 2015.  
FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.  
SUPERVISOR COWDEN VOTED NAY.**

**#062-2015 MOTION AND A SECOND TO AUTHORIZE DON GENNUSO TO SEND A LETTER TO THE MT. PLEASANT MUNICIPAL AUTHORITY THAT WE WILL NOT BE READY IN APRIL TO MAKE A DECISION BUT WE WILL BE READY IN MAY.  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#058-2015 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE REGULAR MONTHLY MEETING OF MONDAY, FEBRUARY 2, 2015.  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#059-2015 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE SPECIAL MEETING OF MONDAY, FEBRUARY 9, 2015, REGARDING THE APPOINTMENT OF SPECIAL COUNSEL TO HANDLE THE ACT 13 LITIGATION.  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#060-2015 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE SPECIAL MEETING OF THURSDAY, FEBRUARY 26, 2015, REGARDING THE 2015 ROAD PROGRAM.  
FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.  
SUPERVISOR FISHER ABSTAINED.**

**#061-2015 MOTION AND A SECOND TO APPROVE THE GENERAL FUND INVOICES FROM FEBRUARY 1 THROUGH FEBRUARY 28, 2015.  
FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.  
SUPERVISOR COWDEN VOTE NAY.**

**CHAIRMAN CASCIOLA ANNOUNCED AN EXECUTIVE SESSION REGARDING FLEEHER, PUCHANY, AND DURBIN LITIGATION.**

**Prior to the Executive Session, Chairman Casciola asked for any information from the monthly reports:**

- **Mr. Bosle noted an increase in the single family developments.**
- **Dan Deiseroth noted the MS4 Program for storm sewers and they will be reporting the annual report in April to the DEP.**
- **Chief Bukovinsky noted to the Board that Officer Steve McKain has completed his one (1) year probationary period and requested the Board recognize Officer McKain as a full time police officer under the current police contract for procedural reasons.**

**#063-2015 MOTION AND A SECOND TO APPROVE AND DESIGNATE OFFICER STEVE MCKAIN AS A FULL TIME OFFICER IN THE CECIL TOWNSHIP POLICE DEPARTMENT UNDER AND PURSUANT TO THE TERMS OF THE CURRENT POLICE CONTRACT.  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

- **Chief Bill Cass addressed the Board regarding public access to the communications tower on Lewicki Road. There was discussion regarding the subdivision application and site plan. Additionally, he addressed the Board regarding road closures.**

**NEW BUSINESS:**

*Supervisor Cowden commented on and expressed her objection regarding abolishing the professional reports. Supervisor Cowden made inquiry of Dan Deiseroth regarding Windsor Woods work and Coleman Road estimates.*

*Additionally:*

*she inquired as to the approval of a generator for the municipal building and a status of the generator for the three (3) fire departments.*

*inquiry to Don Gennuso regarding the polling place change-Mr. Gennuso was directed to send another letter to Larry Spahr as a follow up.*

*Supervisor Fisher commented on the grant writer not applying or obtaining any grants and inquired as to obtaining another grant writer. Don Gennuso explained grant writers want direction and will go after the grant. Supervisor Cowden contacted another grant writer for the Historical Society.*

*Supervisor Schrader gave an update on Klinger Park; three fields have been planted and two will be ready for spring, 150 car parking lot is completed, and the Soccer Association will cut the grass. Additionally, he requested if Public Works could roll the parking lot this spring and, from time to time, have Public Works move a few items.*

**#064-2015 MOTION AND A SECOND TO MOBILIZE PUBLIC WORKS' EQUIPMENT TO DO WORK WHEN NEEDED IN KLINGER PARK.**

**FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**SUPERVISOR COWDEN VOTE NAY.**

**By a general consensus of the Board, a meeting with the three (3) fire departments will be on Thursday, March 26, at 7:00 PM at the municipal building.**

**EXECUTIVE SESSION:**

The Board went into an Executive Session at 8:22 PM regarding the Fleeher, Puchany, and Durbin litigation.

**ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned by Chairman Casciola at 9:43 PM.

